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Introduction

This is a template for reporting the activities related to WP3 *Mobilizing Regional and Local Authorities* carried out by each regional partner in its region.

This is a “live” document; it can be updated each time an activity is carried out related to the development or revision of the regional SEAP.

The information included in this document will be the basis for:

- the evaluation of WP3 MLG activities during for the intermediate and final reports
- the preparation of the “Regional MLG activities online dynamic presentation” (D3.2)

Figures and pictures are welcome in this document, as they will help the preparation of the “online dynamic presentation”

Development of the regional SEAP

Please include a summary of the situation of the regional SEAP (half page to one page): existing SEAP, planning for revision or development of a new regional SEAP, scope of the SEAP... (O3.3) (A longer version of this section will be included in D3.3-Revised regional SEAP or framework document - in M30)

The existing situation of our regional SEAP is contained within the regional review report produced as part of WP2 in September 2013.

Existing SEAP: In 2011 key strategic partners across Kent (including the regional authority Kent County Council, local authorities, Kent Police, Kent Fire & Rescue Service, regional leads for the national health service, regional leads for the national Environment Agency developed a strategy called the ‘Kent Environment Strategy (KES)’ to deliver social, economic and environmental wellbeing for Kent’s communities during the next 20 years. The strategy sets out how we will achieve a high-quality Kent environment, low carbon, resilient to climate change, and that has a thriving ‘green economy’ at its heart. The current SEAP runs from 2013-2015 and has three themes under which are specific actions to deliver these objectives through the implementation plan. This is our regional SEAP in Kent.

Theme 1 – Living within our environmental limits (Lead EA)

Leading Kent towards consuming resources more efficiently, eliminating waste and maximising the opportunities from the green economy

Theme 2 – Meeting the Climate Change Challenge

Working towards a low carbon Kent prepared for and resilient to the impacts of climate change



Theme 3 – Valuing our natural, historic and living environment

Optimising the real economic and social benefits of high environmental quality while protecting and enhancing the unique natural and built-in character of Kent.

The KES implementation plan ensures we, the partnership, can demonstrate delivery of the SEAP and monitor progress. KCC with our strategic and county role are best placed to facilitate and champion the delivery of the plan through our partners.

The plan includes a review process to monitor the progress (the midterm review was undertaken in April 2014) which has informed the SEAP review. As the County lead with the Environment Agency for the SEAP our role is to coordinate the delivery in partnership with Boroughs and districts. The SEAP is the delivery mechanism for Kent’s environmental priorities enabling KCC to meet drivers and policies for example the Climate Change Act (2008) and more locally the National Adaptation Plan and the Health and Social Care Act. The plan supports other Kent plans for example Kent’s plan for transport ‘Growth without Gridlock’.

Planning for revision or development of a new regional SEAP: the Implementation Plan, which underpins the strategy, is monitored every 6 months and has been revised in 2013 – however there is a need to continually review and assess its relevance against local and regional needs and to monitor the delivery of the plan, which occurs every 6 months. This review should inform the next review of the strategy and the 6 monthly monitoring of the plan. A minimum of 17 local authorities involved will be involved in the review of the KES and implementation plan; however it is likely that the number will be greater. We are currently undertaking a full stakeholder review to determine the scope of the SEAP review and the key stakeholders which should be involved – to be documented in a communications plan for the review. It is planned that the KES and implementation plan will be fully reviewed and updated by July 2015.

The review will assess whether the themes and subsequent actions are relevant for the update of the plan (covering 3-5 years). The review will see stakeholder consultation with internal and external partners to update the strategy both in terms of actions to deliver the objectives of the strategy and the indicators to measure progress.

The update needs to clearly demonstrate the priorities for Kent’s environment for the next phase and the measures of success through indicators which can hence tell the story of Kent.



Draft indicators have been agreed through the KES Executive Officers Group and the Kent Environmental Champions Group which will form part of the review. This will enable a local 'State of the Environment' report to be produced for Kent assisting the review

The proposed timetable is as follows;

September/ October	Consultation underway
October/ November	Stakeholder Workshops and sector conversations
Jan 15	Draft of the updated KES
Feb 15	Draft circulated and Peer Review (consultants)
April 14	Final draft
June/ July 15	Partner sign up

Activities of the Regional Steering Committee

Please describe the RSC composition, objectives, etc. (half page - O3.1).

In order to collaboratively review and improve our regional SEAP (KES implementation plan) at decision-making levels, we have reviewed and strengthened terms of reference for two existing regional steering committees between the regional and local public authority:

- One senior officer-level group (KES Executive Officer Group), and:
- One political-level group (KES Champions Group).

Both groups include representatives from local and regional public authorities in Kent and are key elements of the governance structure for reviewing the KES strategically.

The Kent Environment Strategy Executive Officer Group is an executive level group providing overall direction to delivery of the Kent Environment Strategy. The agreed Terms of Reference (the MoC) details the responsibilities of the group, which are to:

1. Oversee monitoring of the Kent Environment Strategy Implementation Plan and review on an annual basis
2. Provide scrutiny of actions within the plan to ensure they remain on track and relevant
3. Advise on communications for the Kent Environment Strategy and Climate Local Kent overall
4. Represent individual organisations and wider networks as applicable, ensuring that information is communicated widely
5. Identify joint and shared outcomes and where delivery can be improved through collaboration
6. Maintain and review the Kent Environment Strategy risk register
7. Provide input and support to the Kent Environment Champions Group, raising key projects and issues as appropriate



Members will need to represent both the individual needs and concerns of their organisation and those of the sector in which that organisation belongs.

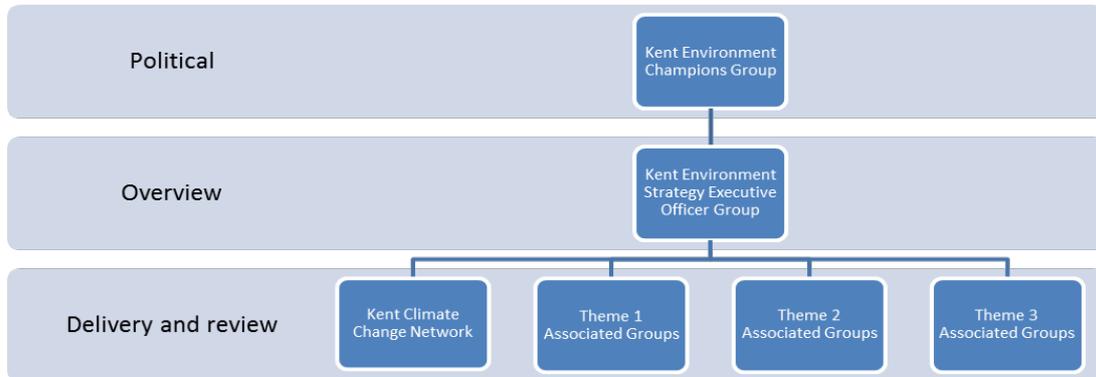


Figure 1: The reporting structure for the KES

Membership includes County representatives at the senior level (decision makers) Kent County Council (Planning and Environment Director), District representation, third sector (Kent Wildlife Trust) and statutory organisations (Natural England and Environment Agency). The representatives have both county and regional influence alongside direct contact with citizens.

The Kent Environment Champions Group’s role is to champion the environment and hold those responsible for delivering the Kent Environment Strategy to account. The groups’ role is to:

- challenge progress towards delivery of the Kent Environment Strategy
- continually look beyond the Kent Environment Strategy identifying gaps and opportunities
- make sure the environment is considered at the highest level of decision making
- create links to the business and community sectors
- celebrate environmental success

The members of the Kent Environment Champions Group are:

District representatives (for example Swale Borough Council Director and Tonbridge and Malling Borough Chair), Kent County Council representative (Director of Planning and Environment), NHS England, Environment Agency, Natural England and Sir Robert Worcester KBE DL, Founder of MORI.

Explain which has been the purpose of the Memorandum of Cooperation (D3.1) and who has signed it.

Our regional and local authorities have signed a Memorandum of Cooperation (Climate Local Kent), committing to delivery of targets within our regional SEAP. Climate Local Kent is a public commitment to:



- Set locally-owned and determined commitments and actions to reduce carbon emissions and to manage climate impacts. These will be specific, measurable and challenging;
- Publish our commitments, actions and progress, enabling local communities to hold us to account;
- 1. Share the learning from our experiences and achievements with other organisations; and regularly refresh our commitments and actions to ensure they are current and continue to reflect local priorities.

The next iteration of the KES Implementation Plan will therefore also include a review of whether our local energy, environment and climate targets, developed for Climate Local Kent and embedded into the KES, are still relevant to the needs of the regional and local authorities, as well as the detailed actions and projects being delivered through the plan (by local and regional partners).

All 12 local authorities (districts and boroughs) and 1 regional local authority (us at Kent County Council) have signed the Climate Local Kent MoC. It has also been signed by other strategic regional partners from the national Environment Agency, Police, Fire & rescue service and national health service (NHS).

Selection of the MLG model

Please describe the justification for the MLG model chosen in your region for the preparation/revision of the regional SEAP (1 page). Refer to issues as:

- Results of WP2
- Discussions in the RSC meetings
- Regional characteristics
- Governance issues...

The review plan for the SEAP has been agreed and is underway through the development of the perception survey.

The multi governance model is established for the SEAP with the KECG as detailed in figure 1 having the overall responsibility for the review and delivery of the SEAP.

The theme leads for the KES (KCC and Environment Agency) reports on both the process and the delivery to the KECG and KES Executive Officers Group.



The review process and the delivery has been updated to include greater consulting with local and regional partners ensuring the updated plan is owned by the partners.

MLG activities

Please describe the MLG activities carried out during the project with the objective of revising the regional SEAP (1 to 2 pages) including:

- *Activities for the promotion of the Covenant of Mayors (O3.4 and O3.5)*
- *Objectives and results of the organization of energy days (O3.6)*

1. **Undertaken a SWOT analysis** of the KES, to review how well we are currently delivering KES in partnership. Recommendations from the SWOT were reviewed with the KES Executive Officers Group (18/10/2013) and will be incorporated into the review of the KES alongside other review activities (e.g. consultation and stakeholder workshops)

2. **Organised 1 energy day:**

1st Energy day - Health & Sustainable Planning Toolkit - half-day workshop (May 28, 2014).

A 2nd Energy day is planned for 26th November 2014 (Health, Sustainability and Environment Conference) and there is potential to hold more energy days as the review of the Kent Environment Strategy progresses.

3. **We have drafted a plan for collaboratively reviewing our regional SEAP** and begun to undertake the review process:

- Drafted a communication plan
- Drafted indicators (briefing paper written) and agreed by the KECG and KES Officers Group
- Data on draft indicators will be presented on the 29th September at the next KECG meeting
- On agenda of next CCN meeting (our MLS Forum through the project) to start discussing KES review) - communication plan details agreed meetings for review.
- Tracker survey (perception) draft brief written



4. We have begun working with our **Regional Steering Committee** (KECG & KEOG) and our **MLS Forum** (the Climate Change Network) to review the KES.
 - We have held 5 KEOG meetings to date through the project:
 - 30/07/2013
 - 18/10/2013
 - 20/01/2014
 - 16/05/2014
 - 28/07/2014
 - We have held 5 KECG meetings to date through the project:
 - 13/09/2013
 - 13/1/2014
 - 19/5/2014
 - 21/7/2014
 - 29/9/2014
 - We have held 4 CCN (MLS Forums) to date through the project:
 - 09/07/2013
 - 12/11/2013
 - 01/04/2014
 - 30/09/2014

Annexes

Please attach the RSC meeting minutes, description of the MLG forums (O3.2) and energy days (O3.6). If you create separate documents as annexes to this one (e.g. because of the size of the document, pictures...), please make here a reference to them.

RSC meeting minutes

RSC Meeting - KEOG	
Date	30/07/2013
Location	Maidstone, Kent

Participants	10
Objectives and summary	<ul style="list-style-type: none"> • Development of TOR for the group • KES implementation Plan discussion • Communicating Climate Local report • Update from KECG • Kent Nature Partnership Update
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

RSC Meeting - KEOG	
Date	18/10/2013
Location	Maidstone, Kent
Participants	9 (see agenda)
Objectives and summary	<p><u>Focussing on the KES monitoring</u></p> <ul style="list-style-type: none"> • First round of monitoring of the new KES plan – Partner feedback from theme leads (gaps in knowledge/ risks/issues/ successes) • Update from KECG • Update on the JSNA • Kent Nature Partnership Update
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately

Other (pictures, links...)	
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RSC Meeting - KEOG	
Date	20/01/2014
Location	Maidstone, Kent
Participants	16
Objectives and summary	<ul style="list-style-type: none"> • Kent and Medway Growth Plan • Update of JSNA • KES - Proposed change to monitoring timelines and Climate Local Kent. Key project updates from theme leads.
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

RSC Meeting - KEOG	
Date	16/05/2014
Location	Maidstone, Kent
Participants	7
Objectives and summary	<ul style="list-style-type: none"> • Kent Nature Partnership target setting (delivers the KES and JSNA action plan) • Mid-term monitoring presentation for KES • Review of the KES - proposal and discussion on the process
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately

Other (pictures, links...)	
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RSC Meeting - KEOG	
Date	28/07/2014
Location	Maidstone, Kent
Participants	8
Objectives and summary	<ul style="list-style-type: none"> • Reviewing the KES by theme • Update on Joint Sustainability Needs Assessment (JSNA) • Discussing the upcoming Health and Sustainability Conference
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

RSC Meeting - KECG	
Date	13/09/2013
Location	Maidstone, Kent
Participants	13
Objectives and summary	<ul style="list-style-type: none"> • Kent Environmental Indicators - Reviewed progressed and determined actions and role of the KECG • Kent and Medway Growth Plan - Overview of progress and issues and feedback from KECG • JSNA Sustainability Chapter • Forward plan of meetings
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately

Other (pictures, links...)	
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RSC Meeting - KECG	
Date	13/1/2014
Location	Maidstone Kent
Participants	13
Objectives and summary	<ul style="list-style-type: none"> • Overview of the Kent and Medway Growth Plan with KECG feedback discussed • Joint Strategic Needs Assessment – Sustainability Chapter Action Plan presented - one method of SEAP (KES) delivery • Overview of Local Nature Partnership (board level and working groups) – feed into the JSNA Action plan and delivering of SEAP (KES)
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

RSC Meeting - KECG	
Date	19/5/2014
Location	Maidstone Kent
Participants	12
Objectives and summary	<ul style="list-style-type: none"> • Focus on integrating Sustainability into the Health and Well Being Strategy – discussion of conference (2nd Energy day) • Discussion of how the group reported to the Health and Wellbeing Board. Next meeting focus – KES indicators agreed

Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

RSC Meeting - KECG	
Date	21/7/2014
Location	Maidstone Kent
Participants	9
Objectives and summary	<ul style="list-style-type: none"> • Kent and Medway Growth Plan - Unlocking Kent's Potential • Priorities for Kent and feedback from the Group • Priorities for ERDF funding (means of delivering the SEAP (KES) • KES Review and Indicators (Paper written) - draft indicators agreed
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

RSC Meeting - KECG	
Date	29/9/2014
Location	Maidstone Kent
Participants	12
Objectives and summary	<ul style="list-style-type: none"> • KES Review: Initial findings from the State of the Environment Report • Development of a Perception Survey to inform the review of the

	<p>KES</p> <ul style="list-style-type: none"> • Promoting the health & Sustainability toolkit • Update on organising a Health and Environment Conference
Agenda	<ul style="list-style-type: none"> • See Agenda attached separately
Contents	<ul style="list-style-type: none"> • See minutes attached separately
Other (pictures, links...)	

Description of MLG forums

Summary of the Event : Climate Change Network Meeting 1	
Organiser Name	Kent County Council
Date of Event	9 th July 2013
Event Title	Climate Change Network Meeting
Location	Maidstone, Kent
Description	This meeting brought together representatives from the local and regional authorities in Kent who have a remit for delivering against our environmental priorities in Kent. Part of the meeting was dedicated to discussing upcoming monitoring against our SEAP (KES) and its underlying targets (Climate Local Kent), as well as a discussion about our first joint action to retrofit homes with energy measures.
Target Audience	Regional and Local authority officers in Kent with an environmental remit.
No. of participants	13
Event Language(s)	English
Contact	climate.change@kent.gov.uk
Programme	See Agenda attached separately See minutes attached separately
Links	(Links to web page, programme, presentations, etc.)

Evaluation	<p>The climate change network agreed to feedback on their current delivery against the Kent Environment Strategy via a monitoring template by 31st July. This will enable delivery of Climate Local Kent and the KES implementation plan to be monitored, to ensure targets remain on track and relevant for all partners; and to showcase the progress with KES and different projects around the county.</p> <p>The meeting went well, however not all of the 12 local authorities were represented at the meeting and so the actions and decisions made at the meeting will be circulated to the wider group to ensure all authorities are aware of next steps in monitoring the KES, and their actions and responsibilities.</p>
Pictures	

Summary of the Event : Climate Change Network Meeting 2

Organiser Name	Kent County Council
Date of Event	12/11/2013
Event Title	Climate Change Network Meeting
Location	Maidstone, Kent
Description	<p>This meeting brought together representatives from the local and regional authorities in Kent who have a remit for delivering against our environmental priorities in Kent. Part of the meeting was dedicated to discussing the latest round of monitoring against the regional SEAP (KES) and agreeing reviewed ToR for the group.</p>
Target Audience	Regional and Local authority officers in Kent with an environmental remit.
No. of participants	13
Event Language(s)	English
Contact	climate.change@kent.gov.uk
Programme	<p>See Agenda attached separately</p> <p>See minutes attached separately</p>
Links	(Links to web page, programme, presentations, etc.)

Summary of the Event : Climate Change Network Meeting 3

Organiser Name	Kent County Council
Date of Event	01/04/2014
Event Title	Climate Change Network Meeting
Location	Maidstone, Kent
Description	This meeting brought together representatives from the local and regional authorities in Kent who have a remit for delivering against our environmental priorities in Kent. Part of the meeting was dedicated to updating on how KES monitoring is being undertaken and an update on the 2 joint actions we are progressing (Warm Homes and community energy delivery).
Target Audience	Regional and Local authority officers in Kent with an environmental remit.
No. of participants	13
Event Language(s)	English
Contact	climate.change@kent.gov.uk
Programme	See Agenda attached separately See minutes attached separately
Links	(Links to web page, programme, presentations, etc.)

Summary of the Event : Climate Change Network Meeting 4

Organiser Name	Kent County Council
Date of Event	30/09/2014
Event Title	Climate Change Network Meeting

Location	Maidstone, Kent
Description	<p>This meeting brought together representatives from the local and regional authorities in Kent who have a remit for delivering against our environmental priorities in Kent.</p> <p>An update was provided on the COOPENERGY project to promote the two new resources for public authorities developed through the project and now available on the COOPENERGY website (database of good practices and MLG guidebook).</p> <p>Beginning the process of reviewing the KES was discussed with the group. Views were sought on the themes of the KES and what its priorities should be for the next 3-5 years.</p>
Target Audience	Regional and Local authority officers in Kent with an environmental remit.
No. of participants	TBC – see minutes
Event Language(s)	English
Contact	climate.change@kent.gov.uk
Programme	<p>See Agenda attached separately</p> <p>See minutes attached separately</p>
Links	(Links to web page, programme, presentations, etc.)

Description of Energy days

Summary of the Event : Health & Sustainable Planning Toolkit	
Organiser Name	Kent County Council
Date of Event	May 28 th 2014
Event Title	Health & Sustainable Planning Toolkit - half-day workshop (May 28, 2014).
Location	Maidstone, Kent
Description	The energy day consulted on the structure and content of an on-line resource being developed by KCC on behalf of district, borough and County organisations

	<p>across health, sustainability, environmental and planning sectors. The aim of the resource is to;</p> <ul style="list-style-type: none"> • To assist planners in making informed decisions in support of healthcare and sustainability, supporting delivery of the National Planning Policy Framework in a locally appropriate way; and • To facilitate and support joined up working between planning, health and sustainability officers in order to deliver across multiple outcomes more efficiently. <p>This workshop contributed to the development of the toolkit ensuring cross-sectoral working between planning, health and sustainability teams, creating opportunities for exchange of views and joint working.</p> <p>The workshop was led by URS contracted to develop and deliver the resource.</p>
Target Audience	Regional and Local authority officers in Kent with an environmental, sustainability, health and climate change remit.
No. of participants	30
Event Language(s)	English
Contact	Caroline.drewett@kent.gov.uk
Programme	Workshop slides and attendee list is available (if needed)
Links	
Evaluation	The workshop fed into the on-line resource structure and content (draft website produced by URS). Currently the draft website is out for consultation with partners (including the KECG and the KES officers Group)
Pictures	

Description of Energy days

Summary of the Event: Health, Sustainability and Environment Conference - Planning

Organiser Name	Kent County Council
Date of Event	26 th November 2014
Event Title	Health, Sustainability and Environment Conference
Location	Ashford International Hotel
Description	<p>This event will demonstrate the challenges and opportunities of cross sector working alongside showcasing the measurable health and wellbeing benefits that a healthy environment provides. Kent is leading the way in this area through the MLG for the SEAP. Kent is first area to have a Sustainability Assessment within our Joint Strategic Needs Assessment as well as a strong presence in the Joint Health and Wellbeing Strategy.</p> <p>Speakers; David Pencheon, Director of the NHS Sustainability Unit and Tony Grayling Director, Environment and Business Directorate, Environment Agency.</p> <p>The conference will showcase case studies; demonstrate how you can deliver your Health and Wellbeing Strategy alongside providing valuable networking opportunities.</p> <p>Jointly delivered by KCC Public Health and Climate Change teams in partnership with local Health and Wellbeing Boards and the Kent Nature Partnership the Conference is being delivered on behalf of the Kent Environment Champions Group supporting the review and delivery of the SEAP.</p>
Target Audience	Regional and Local authority officers in Kent with an environmental, sustainability, health and climate change remit.
No. of participants	~180 proposed
Event Language(s)	English
Contact	Caroline.drewett@kent.gov.uk
Programme	In draft
Links	To be developed



Evaluation	(Comments, conclusions)
Pictures	(Pictures)